

# AP AUTOMATION BROCHURE

**PEOPLE - PROCESS - TECHNOLOGY** 

# contents

04
OAN AP Portal
05
People Process Technology
08
What We Do





The OAN AP portal is an application where People, Process and Technology come together. Technology is used to build a process which balances automation with data quality control which empowers people to focus their efforts on the areas which require attention and improvement. "Several steps in the invoice process have been improved or automated to allow AP accounting assistants to concentrate on value-added tasks which results in invoices being processed more efficiently.

The portal also provides visibility of in-flight and completed invoice tasks for both the AP team and AP customers. In addition, the portal has metrics and reports that allow the AP team members to track and monitor the progress of invoices."

-AP Manager of a Mid-Size Energy Company



#### Process

-a series of actions or steps taken in order to achieve a particular end.

- AP Documents are guided through the invoice lifecycle with the use of a standard set of workflows, steps, statuses and actions which ensure the documents are fully prepared for the final destination...the ERP system
- Workflows are fully configurable to meet your specific business needs
- Standard and custom business rules are applied to keep the document on the right track
- Summary views and reports bring visibility to process trends and bottlenecks
- The portal connects related processes into the main AP workflow and consolidates a set of procedures into a single process (Duplicate Invoice Identification, Supplier Maintenance)
- The portal unifies AP flows to follow a single global process which can be used across multiple shared service centers and ERP systems
- Audit and Compliance support is provided via:
  - Recorded Event History throughout the entire AP Automation process (Capture Invoice to Post Import into ERP)
  - Ability to search document content store to download document images, in mass, based on entered parameters

## The process cannot be made a reality without the use of technology ...



#### Technology

#### -the activity of designing and constructing and programming computers to better people at work, school, home, etc...

- Provides user interface which is pleasant and easy to use
- Platform to efficiently gather the information needed to prepare an invoice for payment
- Tightly integrates with ERP system
- Utilization of ERP setups and configurations to apply specific business rules/validations
- Seamless interface process into the ERP system
- Apply business rule logic to:
  - Automate the derivation of data
  - Automate the triggering of flow actions
  - Identify exceptions
- Real-time metrics
- Easily integrates with existing User Security software
- Application screens and forms supports multiple languages to allow localizations
- Duplicate Invoice Detection
- Integration with common User Security platforms
- Role-Based Security by Shared Service Center

## Who experiences the benefits of building a solid process on top of reliable technology?...



#### People

#### -any particular group of human beings

- The right people are seeing the right set of data that helps to make the best decisions
- Provides ability for team members from different groups to collaborate online to prepare an invoice for payment
- Data is put into the hands of people so they can make informed decisions which save the company money
  - Ensure invoices with discounts are processed and paid on time
  - Prevent duplication of invoice payment
  - Reduce time spent researching issues and recovering funds
- AP team can focus on the analysis and processing of exceptions versus data entry activities
- Users are held accountable to process their documents in a timely manner
- AP Managers can identify bottlenecks and spot process improvements

The cycle continues with People using these improvements to improve the overall Process!



### What We Do

The oAppsNET AP Automaton application is where People, Process and Technology come together. Technology is used to build a process which balances automation with data quality control which empowers people to focus their efforts on the areas which require attention and improvement.



#### PEOPLE

We base all our automation implementations around the people who will be affected by them and who will be direct users by being empathetic throughout the entire process.

#### PROCESS

Your team and resources will be focused on the processes that are driven by specific data gathered during all analytical stages of implementation and execution.

#### TECHNOLOGY

The foundation and key components of a well-implemented ERP solution are only as valuable as the technology it revolves around.



## About Us

At oAppsNET, we believe there's a better way to harness the power of information and analytics in the age of digital disruption.

### OAPPS NET GROUP

oAppsNET is an Oracle Partner that specializes in financial business solutions based on Oracle applications. Our consulting team averages of 20+ years of hands-on experience and are well versed in the best business practices as well as industry-specific tips and tricks.

Our team also provides customizations and extensions for Oracle applications utilizing standards to protect your investment in Oracle applications products.

We bring an unparalleled combination of application know-how and business experience. We are committed to establishing long-term relationships with our clients by delivering high-value services and maximizing your return on investment in Oracle technology.



#### Find more information: oAppsNET.com - (303) 478-5763 info@oappsnet.com